

# DRAFT

VOTC Steering Committee – 07 June 2006

## Committee Attendees:

Name	Company / Representing	Email
Tom Joy	Chair / Moderator / VDH	<a href="mailto:Thomas.Joy@vdh.virginia.gov">Thomas.Joy@vdh.virginia.gov</a>
K.R. Trapper Davis	CPEG / VOWRA	<a href="mailto:krdavis@cpegllc.com">krdavis@cpegllc.com</a>
Tom Reynolds	SVCC	<a href="mailto:tom.reynolds@sv.vccs.edu">tom.reynolds@sv.vccs.edu</a>
Jay Duell	VDH	<a href="mailto:Jay.Duell@vdh.virginia.gov">Jay.Duell@vdh.virginia.gov</a>
Anish Jantrania	VDH Richmond	<a href="mailto:Anish.Jantrania@vdh.virginia.gov">Anish.Jantrania@vdh.virginia.gov</a>
Jim Bowles	VDH / Lynchburg	<a href="mailto:Jim.Bowles@vdh.virginia.gov">Jim.Bowles@vdh.virginia.gov</a>
Don Alexander	VDH	<a href="mailto:Don.Alexander@vdh.virginia.gov">Don.Alexander@vdh.virginia.gov</a>
Danna Revis	VDH	<a href="mailto:Danna.Revis@vdh.virginia.gov">Danna.Revis@vdh.virginia.gov</a>
Jamie Hawley	VDH / Piedmont HD	<a href="mailto:Jamie.Hawley@vdh.virginia.gov">Jamie.Hawley@vdh.virginia.gov</a>
Douglas Phillips	SERCAP	<a href="mailto:dphillips@sercap.org">dphillips@sercap.org</a>
Beth Manghi	VDH / Hanover HD	<a href="mailto:Beth.Manghi@vdh.virginia.gov">Beth.Manghi@vdh.virginia.gov</a>
Ed Dunn	VDH / Piedmont HD	<a href="mailto:Ed.Dunn@vdh.virginia.gov">Ed.Dunn@vdh.virginia.gov</a>

## Interested Parties Not Present:

<i>Rick Blackwell</i>	<i>Blackwell PE</i>	<a href="mailto:rick@blackwellengineering.com">rick@blackwellengineering.com</a>
<i>Mike Burch</i>	<i>Natureworks</i>	<a href="mailto:natureworks@his.com">natureworks@his.com</a>
<i>Jeff Hasson</i>	<i>Hasson Excavating Co., Inc.</i>	<a href="mailto:jeff@hassonx.com">jeff@hassonx.com</a>
<i>Steve Hennessey</i>	<i>Piedmont HD</i>	<a href="mailto:Steve.Hennessey@vdh.virginia.gov">Steve.Hennessey@vdh.virginia.gov</a>
<i>Robert W. Hicks</i>	<i>VDH</i>	<a href="mailto:Robert.Hicks@vdh.virginia.gov">Robert.Hicks@vdh.virginia.gov</a>
<i>Peter Hunt</i>	<i>SVCC</i>	<a href="mailto:Peter.Hunt@sv.vccs.edu">Peter.Hunt@sv.vccs.edu</a>
<i>Larry Johnson</i>	<i>Johnson Permeameter</i>	<a href="mailto:lkjohnson@tds.net">lkjohnson@tds.net</a>
<i>Bob Lee</i>	<i>Loudoun County/VOWRA</i>	<a href="mailto:rlee@loudoun.gov">rlee@loudoun.gov</a>
<i>Carol Lien</i>	<i>Hanover HD</i>	<a href="mailto:Carol.Lien@vdh.virginia.gov">Carol.Lien@vdh.virginia.gov</a>
<i>Mike Lynn</i>	<i>Soil Evaluation Services</i>	<a href="mailto:mike@sesonsite.com">mike@sesonsite.com</a>
<i>John Schofield</i>	<i>VDH</i>	<a href="mailto:John.Schofield@vdh.virginia.gov">John.Schofield@vdh.virginia.gov</a>
<i>Gary Whitley</i>	<i>VDH</i>	<a href="mailto:Gary.Whitley@vdh.virginia.gov">Gary.Whitley@vdh.virginia.gov</a>

## Guests:

### **Vision Statement:**

Comprehensive understanding of onsite wastewater practices across Virginia

### **Mission Statement:**

Educate and train practitioners and others in the practices and technologies essential to assure long term sustainability of onsite wastewater systems, ground and surface water quality and public health.

Meeting opened at: 10:18

Tom Joy – Thank you to Jamie Hawley for obtaining the accommodation information and having it posted to the web for student information

Tom Reynolds – discussed having the steering committee members also become the advisory committee to the college for development of the programs. Discussion followed:

Jim Bowles believes that we need to formalize the steering committee, and delineate the steering committee / advisory committee members. Currently the steering committee is more “ad hoc” with interested parties attending infrequently, and being carried as members.

Dana Revis – propose that we contact interested parties / groups (ie. engineering, VEHA, AOSE, Installers) to designate a member(s) to the committee. Need to keep documentation regarding invitation to these organizations.

Tom Joy – the committee will be handling two agendas. First being VCOWT (training center) and secondly would be advising or dealing with SVCC.

Don Alexander – recommends that Dana Revis draft a letter to multiple organizations and Don has agreed to sign the letter. Also recommends that we formalize the steering committee with the current attendees of today’s meeting as being active and formal members. Agreed to by consensus of members present.

Tom Reynolds – SVCC can create a “mini-certificate” for completion of large training blocs, such as the soils basic course, which will encompass all 15 credits. This can be approved by the local board, vs Richmond. Just FYI, if the basic course was expanded by just one credit, (ie. Private Well Course) then participants may qualify for “pell” (sic) grants.

Dana Revis – Do we need to run this by Bob Hicks (VDH-Richmond) for approval?

Don Alexander – Not for creation of the mini-certificate, but possibly if we are going to expand the basic training.

Tom Reynolds – Pump & Controls training for June 21 & 22, only has two (2) persons currently registered. The training has been posted on the web since May. The training does not show up in the Environmental Health Calendar for June.

*NOTE: Trapper / Mike Lynn – have VOWRA email information of both the Pump & Controls (June 21 & 22) & Wastewater 101 Training (July 26 & 27) - Web Address = <http://www.sv.vccs.edu/acad/vcowl/>*

Tom Reynolds – May training for Computer Assisted Design Training had 11 attendees.

The group looked at one other site away from the truck driver training pads for the physical training sites and installation of demonstration projects. The group as a whole rejected the new site and a consensus was reached to develop the location to the left of the training pad. Jim Bowles and Tom Joy tasked with developing a site plan. Peter Hunt (SVCC) will proceed with contacting base personnel and obtaining a logging / clearing company.

Jim Bowles – has a rough draft of a logo / poster developed. Jim to email to Don Alexander so it can be posted on the web for comment.

*NOTE: Trapper and Doug to email outhouse graphics to Jim Bowles*

Next Meeting Date is: August 8, 2006 at 10:00 am at the SVCC facility on Fort Pickett.